

**Pocklington & District u3a**  
Minutes of Committee Meeting

Tuesday 14<sup>th</sup> April 2026 10am  
Pocklington Bowls Club

*Present:*

Richard Antcliff, Simon Eggleston (Chair), Polly Fothergill, Gerry Hutchinson, Rosemarie Kennedy (Secretary), Moira Laverack, Michael May, Pauline Slater, Margaret Stubbs.

*Apologies:* Neil Barrett, Christina Burn, David Hebden, Les Smith, Rosemary Waugh,

**1. Welcome:** SE

**2. Minutes of previous meeting** 17<sup>th</sup> March 2026 . See below

**3. Matters arising:**

6. *Treasurer's report:* new email addresses will be discussed during this meeting under Treasurer's report. See below.

8. *Secretary's report:* sentence '3 years is the maximum permitted' to be deleted from minutes of 17<sup>th</sup> March..

9. *Groups:* Amble and Ramble met in 'a café' not at the 'K.P.Cafe' P.F. has now amended the minutes and emailed Chris Smith.

**4. Chair's report:**

*Amendment to the constitution:*

Much discussion of length of tenure of office both currently, and proposed for amendment.

Treasurer and Secretary offices are currently 2 years +2.

Chair and Vice Chair offices:

RA proposed initial tenure of 2 years, PS 2nded, voted in by 8/9 in favour.

Optional additional years was discussed and we referred to Pock u3a current constitution article 7, clause iv, for precise wording, which is:

"The Secretary and Treasurer shall have a fixed two year term of office and may be reappointed to the same office for one further two year term".

New proposed wording for article 7 clause iii is: 'The Chair and Vice Chair shall have a fixed two year term of office and may be re-elected annually for a further one year, to a maximum of two years. Total maximum period of office to be four years.' This was proposed by RK, PS 2nded, voted in by 7/9 in favour.

*N.B. Quorum for committee voting is 6.*

*Nominations for committee members for AGM:*

Chair – SE nominated by PS, RA 2nded. SE remains Chair until item 3 on AGM agenda.

Vice Chair – SE to ask RW if she is happy to continue.

Secretary – RK is happy to continue for another year.

Treasurer – RA is technically only just about to start his new role, and is happy to continue.

Discussion of how many years is acceptable for other committee members/officers to serve. *N.B. see Pock u3a constitution article 7, clause V and VI.* Members can be co-opted beyond their official number of years but only two members can be co-opted at any one time.

PF asked if/how we know how long each member of the committee has already served. RK is currently compiling a list of committee members and their dates of taking office. This will tell us who needs to be re-elected, and when.

*N.B. voting at the AGM requires a quorum which is 5% of number of members. Currently only 650 members have renewed for this year. We therefore need 32.5 (shall we say 33?) members to make a quorum at the forthcoming AGM.*

*Action: RK will prepare a sign-in sheet for members arriving at the AGM. PF will note the number of attendees.*

**5. Vice Chair's report:** Nothing to report.

**6. Treasurer's report:**

*Current balances: Current a/c £13,793.60, Membership a/c £269.59, Paypal a/c £185.69.*

*Adoption of @pocklingtonu3a.org.uk for email addresses: RA explained that we have a free version of Microsoft 365 but this only allows online use. Being a charity we have 75% discount on licences so we have bought 3 licences for the laptops.*

DH has prepared an out-going Treasurer's report for SE. He has finalised the accounts for 2025/26. RA has carried out an inspection of the accounts.

*Some extracts from DH's report:*

*"The Headline figures are (previous year in brackets)*

*Total Funds £13,621.10 (£11,831)*

*Income £11,687.89 (£8,929)*

*Expenditure £9,897 (£10,033)*

*Advance subscriptions £9,027 (£6,696).*

Much of the increase in both income and total funds is due to the higher members' subscription however, thanks to Christina and Richard's hard work, some of the increase is due to more members renewing before 31<sup>st</sup> March, about 10% more.

Also received £877 on 31st March from HMRC in respect of Gift Aid. I have had difficulty in submitting claims for a Gift Aid in recent years but thankfully this has now been resolved and I will be able to submit back-dated claims for about £2K which will take about 2 months.

Expenditure: down slightly on last year. Biggest expense is 58% of total expenditure to TAT, then the purchase of laptops. Postage costs have risen, but hall hire is much lower thanks to generosity of Pocklington Rugby Club who allow us to use their meeting room free of charge.

If we strip out Advance Subscription from Total Funds our surplus has dropped to about £5.5K. Pre-Covid our surplus stood at about £10K and it was felt that this was too high so it was deliberately allowed to dwindle. We don't want to see this drop any further and the decision to increase Members Subscription was taken in anticipation of this."

*Adoption of @pocklingtonu3a.org.uk for email addresses: RA has set up a facility that will forward emails to the old gmail addresses to the new email addresses.*

*Group leader control of web pages: RA reported that this is an option under the new u3a SiteWorks contract and there are 4 levels of such control, with only Chris Smith, RA, and LS, having access at level 1. Group leaders would only be able to edit their own group's page, and this is something that RA would have to actively enable. RK explained that Chris Smith needs to retain her important role of overview, accuracy and consistency across our website.*

*PS proposed that group leaders are not enabled to edit the website. RK 2nded, voting 6/9 in agreement.*

There has been a request from the croquet group for £300 to buy necessary equipment. Agreed. SE will respond to group leader to ask for receipt, and to provide bank transfer details as cheques are no longer issued.

### **7. Membership Secretary's update:**

CB is currently away for 2 weeks and will deal with any queries, etc, on her return. ML had divided this role into 2 parts: Membership Secretary and New Member Secretary, now that RV has left Pock u3a this will be reviewed at next committee meeting.

*Action: RK to add this to next meeting agenda.*

It was agreed that RV should be thanked for his useful role.

*Action: MS to buy a thankyou card.*

### **8. Secretary's report:**

*AGM documents:* RK has circulated AGM agenda by email and will email today's amendments. Nominations proposal form was based on the old form, and was sent out some weeks ago. RK now has enough volunteers to stuff envelopes, etc, for members not on email. Date of following AGM 6<sup>th</sup> May 2027.

### **9. Group Co-ordinator:**

*Chess group:* one person has responded to item in newsletter. LS will be leader.

### **10. Events:**

*Committee social - action: RK to add to next meeting agenda.*

*Outdoor games day:* MS proposed 22<sup>nd</sup> May, with an 11am start this year.

Agreed. Games can be borrowed from Driffield.

*Action: RW to add to next newsletter.*

*Indoor games day:* MS proposed 3<sup>rd</sup> October which is currently available at Burnby Hall. SE has now booked this date for 1.30 – 4pm. MS can supply the games.

*Action: RK to add to next meeting agenda.*

*Pockdown:* 25<sup>th</sup> July, 12 noon. Set up from 10.30am.

*Action: RK to add to next meeting agenda.*

### **11. AOB:** no other business

**12. Date of next committee meeting:** Tuesday 19<sup>th</sup> May 2026, 10am, Rugby Club, Burnby Lane.

**Meeting ended** 11.50 am

*P.F. 18<sup>th</sup> April 2026*